

# Checklist

## Admission: MORE (Non-degree programme)

Office of Affairs  
+43-1-71133 DW 2060  
studien@uni-ak.ac.at

As of winter semester 2025/26

### 1. Request for admission

is possible within the respective admission period. Therefore you have to submit a document listed below, the [registration form](#) and the form "[Tuition fee waiver MORE](#)" to [studien@uni-ak.ac.at](mailto:studien@uni-ak.ac.at):

- Verfahrenskarte (green card) OR
- Aufenthaltserlaubniskarte (white card) OR
- Karte für subsidiär Schutzberechtigte (grey card) OR
- Karte für Geduldete (yellow card)

#### PLEASE NOTE

- If you were already assigned a **registration number** (Matrikelnummer) from any Austrian university or university college of teachers' education (Pädagogische Hochschule), you have to quote it. As verification we accept the "Studienblatt" issued by this university.

You will then receive a login-password, needed for input of statistic information, and payment data.

### 2. Submission of statistic information + payment data

Information will be sent via e-mail.

With the confirmation of a teaching person, that you have a place in her\*his course, you only would have to pay the Student's Union fee. The Austrian Student Union (hufak) pays the Student Union fee. To do so the sheet with the payment data has to be submitted to the Office of the Austrian Student Union (hufak) personally.

### 3. Admission

Upon successful admission the study confirmation is available as download.

Deadlines and important dates can be found here: [dieangewandte.at/academic\\_calendar](https://dieangewandte.at/academic_calendar)